



# eFinancePLUS Data Queries

Various symbols can be used when searching for data in eFinancePLUS. The chart below contains the symbols and how they are used in the software.

Symbol	Name	Data Types	Convention/Example x = data search criteria
= (or blank)	Equal to	All	=x / =Smith <b>Caution:</b> if the name is Smithe your query won't return any data as it isn't an exact match. The multiple character wildcard is the best way to search for names
>	Greater than	All	>
<	Less than	All	<x
>=	Greater than or equal to	All	>=x
<=	Less than or equal to	All	<=x
<>	Not equal to	All	<>x
:	Range, inclusive	All	2:5 or A:C
*	Multiple character wildcard	Character	*x, x*, *x*, * / *Daily* <b>Note:</b> this is the most powerful way to find vendors. For example, if you are searching for "The Daily Telegram," you won't find it if you simply enter Daily Telegram. By using the wildcard shown above you will find anything that has the name Daily in it. Results: The Daily Telegram, Daily Planet, etc.
?	Single character wildcard	Character	?x, x?, ?x? / 11????06750111 <b>Note:</b> this is a good option when you know most but not all the characters (i.e. part but not all the budget unit). In the example above, the search would return all items that had the numbers indicated with all variations for the 4 question mark placeholders.
(pipe symbol)	Or	All	X Y